Authority for automatic payments

Setting up your APs



Authority for automatic payments BANK USE ONLY: Freq. O'ride Not to operate as an assignment or an agreement. Bulk/G.A. Code A/P No. Charge Int. Non Std Com. **Payer details** To the manager Important please tick This is a new authority, Name of bank As from Branch this authority replaces existing authorities for \$ Address (first payment date) in favour of the same payee Account name On behalf of (Name if other than payer) Account details Suffix Bank Branch Account number Details to appear on my/our bank statement Particulars (max 12 characters) Code (max 12 characters) Reference (max 12 characters) Frequency and amount D D M M or until further notice (tick) First payment date Last payment date Frequency Weekly Fortnightly Four weekly Monthly Other Specify other period Fixed amount Amount | \$ Amount in words Variable amount Complete if applicable (one option only) Variable first amount Variable last amount Amount | \$ Amount in words Payee details Pay to the credit of Name of bank Branch Account name Bank Branch Account number Details to appear on my/our bank statement Particulars (max 12 characters) Code (max 12 characters) Reference (max 12 characters) **Authorisation** 1. Please make this automatic payment as detailed by debiting my/our account. 2. I/We understand and accept that the Bank accepts this authority only on the conditions overleaf. Customer to complete Account name Account name Signature Signature $M \mid M$ Telephone Telephone

Conditions

BANK USE ONLY: Date received:

D D M M

X Code Reason

Sign

Recorded by:

- 1. The Bank will use reasonable care and skill to give effect to the directions given to it in this authority.
- 2. The Bank is not responsible or liable for failing to give effect to the directions in this authority where the failure is beyond its control (e.g. service outages), due to a reasonable concern (e.g. fraud), or to the extent that the failure causes indirect, consequential, or economic loss.
- 3. The Bank accepts no responsibility or liability for the accuracy of the information contained in the payment information fields on this authority.
- 4. I/We undertake to advise the Bank immediately for any information about payments shown on bank statements which are incorrect.
- 5. This authority is subject to any arrangement now or hereafter subsisting between myself/ourselves and the Bank in relation to my/our account.
- 6. The Bank may in its absolute discretion conclusively determine the order or priority of payment by it of any monies pursuant to this or any other authority which I/We may now or hereafter give to the Bank or draw on my/our account.
- 7. The Bank may in its absolute discretion refuse to make any one or more payments pursuant to this authority where there are insufficient funds availablecin my/our account.
- 8. The Bank may terminate or reduce this authority (acting reasonably) by giving notice where practicable. The payee may also terminate or reduce this authority, without notice.
- 9. This authority will remain in force and effect in respect of all payments made in good faith notwithstanding my/our death or bankruptcy or any revocation of this authority until notice of my/our death or bankruptcy or other revocation is received by the Bank.
- 10. All current Bank and Government charges for this service in force from time to time are to be debited to my/our account.

Alteration to fixed amount	
Please alter the fixed amount of this transfer	
As from	
D D M M Y Y Fixed amount \$	Amount in words
Customer signature	
D D M M Y Y Fixed amount \$	Amount in words
Customer signature	

Checked by:

Bank Stamp