

# Request to reset my NetGuard access

## Internet Banking for Business



### Important steps

1. Print this form and then complete all of the details below. Please ensure an Authorised Signatory signs the declaration.
2. Then either:

- a. Scan the completed form and email to: **onlinerequests@bnz.co.nz**; or
- b. Fax the form to +64 4 474 7777 provided you have an existing fax indemnity in place with us.

Normally your request will be **actioned within 2-3 hours of being received** (Business days 9am-5pm).

Once your request has been completed, **we will email you with instructions on how to login.**

### 1. Customer Information

**Business/Company Name**

**Access number** (9 digit number used to login)

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### 2. User Details

**Full Name**

**User ID** (User ID used to login)

**Email Address**

\*Print clearly: All information will be sent to this email.

**Contact Phone Number**

### 3. Token Details

**Serial Number** (see the back of the token)

### 4. Declaration by Authorised Signatory

I/We acknowledge that this request has been read and understood, and confirm the details recorded are true and complete in all respects;

**Name**

**Signature**

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